

(Vide G.S.R.236 of 1982)

GOVERNMENT OF KARNATAKA

Form ER-I

DEPARTMENT OF EMPLOYMENT AND TRAINING

Quarterly Return to be submitted to the local Employment Exchange for the quarter ended

The following information is required under the Employment Exchanges (Compulsory Notification of Vacancies) Rules 1960 to assist in evaluating trends in employment and for action to correct imbalances between Labour supply and demand.

Name and Address of the Employer :	
Telephone No.:	
Head Office :	
Branch Office :	
Nature of Business / Principal Activity :	

1. a) EMPLOYMENT: Total number of persons including working proprietors/ partners/ commission agents/ contingent paid and contractual workers, on the pay rolls of the estt. excluding part-time workers and apprentices. (The figures should include every person whose wage or salary is paid by the establishment).

	On the last working day of the previous Quarter	On the last working day of the present Quarter under report
Men		
Women		
Total		
b) Please indicate the main reasons for any increase or decrease in employment if the increase or decrease is more than 5% during the quarter		

Note: Establishments are reminded of their obligation under the Employment Exchanges (Compulsory Notification of Vacancies) Act for notifying to Employment Exchanges details of vacancies specified under the Act, before they are filled.

P.T.O.

2. **VACANCIES:-** Vacancies carrying total emoluments of Rs.60/- or over per month and of over three months duration.
2. a) Number of vacancies occurred and notified during the quarter and the number filled during the quarter.

Vacancies Occured	No.of vacancies which come within the purview of the Act			
	NOTIFIED		No. of vacancies filled	Source (Describe the source from which filled)
	Local Employment Exchange.	Central Employment Exchange		
1	2	3	4	5

2. b) Reasons for not notifying all vacancies occurred during the quarter under report vide 2(a) above.
3. **MANPOWER SHORTAGES:** Vacancies/ posts unfilled because of shortage of suitable applicants.

Name of occupation or Designation of the posts	Number of Unfilled Vacancies/ Posts.		
	Essential qualification prescribed	Essential experience	Experience not necessary.
1	2	3	4

Please list any other occupations for which this establishment had recently any difficulty in obtaining suitable applicants.

Place:

Signature of the

Employer

Date :

To:

The Employment Exchange,

Note: This return shall relate to quarters ending 31st March/ 30th June/ 30th September and 31st December and shall be rendered to the local Employment Exchange within 30 days after the end of the Quarter concerned.