

GOVERNMENT OF KARNATAKA



**Expression of Interest for development of
Khajane II – Integrated Financial
Management System for Government of
Karnataka**



Ref: DOT/ADM/3/6/09-10

**DEPARTMENT OF TREASURIES
V.V. TOWER, DR. AMBEDKAR VEEDHI,
BANGALORE**

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Table of Contents

1 Introduction 3

2 Need for Upgradation: Khajane II 4

3 Purpose of the RF-EOI 6

4 Scope of Work of System Integrator 6

5 Eligibility Criteria 8

 5.1 General Eligibility 8

 5.2 Specific Eligibility 8

6 General Instructions to Bidders 14

 6.1 Documents comprising the bidders' proposal 14

 6.2 Earnest Money Deposit 14

 6.3 Format & signing of proposal 14

 6.4 Language 15

 6.5 Compliance with Eligibility criteria 15

 6.6 Validity of Proposals 15

 6.7 Pre-bid meeting 16

 6.8 Late Application 16

 6.9 Submission of Wrong Information 16

7 Schedule of Event (Timelines) 17

8 Amendment to RF-EOI 17

9 Evaluation of Responses 17

 9.1 Evaluation of EOI responses 18

10 General Information 18

 10.1 Information Provided 18

11 Procurement Process 18

 11.1 Designation and address of the person inviting the proposal 18

 11.2 Release of RF-EOI 19

 11.3 Selection process 19

 11.4 Disclaimer 19

 11.5 Costs to be borne by Bidders 20

 11.6 No Legal Relationship 20

12 Appendices 21

 12.1 Appendix 1 - Format For Power Of Attorney For Signing Proposal 21

 12.2 Appendix 2 - Format For Letter Of Application 22

 12.3 Appendix 3 – Format For General Information 23

 12.4 Appendix 4 – Format For Financial Capability 24

 12.5 Appendix 5 – Format For Relevant Experience 25

 12.6 Appendix 6 – Format For CMMi Certification 26

1 Introduction

Department of Treasuries started the process of automation of its core processes in the year 2001. Under this process a system named “Khajane” was put in place. The “Khajane” system implemented in the department of treasuries was a substantial leap from the pre-existing manual system and has features like:

- 1) System based clearance of bills in all treasuries spread over 218 locations in Karnataka, after checking for the budget availability with the database;
- 2) Monthly generation of accounts;
- 3) Elimination of systemic deficiencies in the manual system like overdrawal of funds, fraudulent withdrawals, misclassification of expenses, non-reconciliation of accounts, delay in finalization of accounts and delay in settling claims;
- 4) Helping the administration in better cash management & budget monitoring;
- 5) Providing timely and accurate information to Government departments on the revenues and expenditure for better management of various schemes.

The Khajane system when established in November 2001 was a pioneer in the country and has been in operation for the past 8 years. The Khajane system handles the following volume of transactions

S. No.	Details	Number*
1	Number of DDOs	21,000
2	Payment handled	53,726 Crore
3	Payments handled (Number of Vouchers)	33.5 Lakh
4	Receipts handled	51,688 Crore
5	Receipts handled (Number of challans)	79.55 Lakh

* Figures are for the financial year 2008-09

It was awarded the ‘Silver Icon’ in the 9th e-Governance conference in 2006 and the ‘CSI Nihilent’ overall runners up award in 2005-06.

2 Need for Upgradation: Khajane II

Though the Khajane System has served its defined purpose for the Government of Karnataka for over 8 years, it falls short in meeting the current and future needs of the State Government owing to the constraints in the functional features and technological capabilities. The hardware, deployed in the year 2001, along with the Khajane application software, is obsolete and needs to be replaced with the latest technology available.

The existing Khajane system, despite many beneficial features, has the following limitations -

1. It focuses on automation of the internal treasury functions only.
2. It relies on usage of floppies and related media devices for transfer of data as critical as budgets.
3. Data entry gets done at multiple levels leading to duplication of efforts.
4. A latency of 5-10 days in generation of account statements after investment of enormous manual effort.
5. It is developed on a Client Server technology and operates on a limited VSAT bandwidth leading to higher maintenance costs.
6. It has serious security gaps like absence of audit trails; allows for modification of data at the database level, use of only password for access, unencrypted management of passwords, etc.
7. It works on old and irreparable hardware and system software, which are not supported any longer.

With the passage of time and advancement in technology, the requirements of the user departments and stakeholders of the treasuries have increased immeasurably, which are enunciated briefly here below –

1. Integration between the treasury system and the stakeholder departments for real time transfer of information.
2. Secured and automated mechanism of information transfer.
3. Efficiency in the utilization of human resources.
4. Real-time availability of MIS reports to all stakeholders.
5. Benefiting from technical advancements in the field of networking for reducing maintenance cost, ensuring higher security & availability of data, hassle-free and faster conclusion of activities.
6. Tighter security of data and audit trail of all activities carried out within the system.

Keeping these in view, the department now wishes to enhance the application in terms of functionality and replace the technology as well, while incorporating some important business process re-engineering and address the entire lacuna in the present system. The new system shall be called “Khajane II” and shall replace the existing system,

The objectives envisaged for Khajane II are:

1. Generation of daily accounts of the State, prepared with a high degree of accuracy and generation of accurate monthly accounts within 2-3 days of month end;
2. Generation of daily cash position of the State including payments and receipts that are in the pipeline;
3. Online system for release of funds;
4. ECS payments for a substantial number (over 90%) of payments;
5. Online visibility of Personal Deposit (PD) accounts, to PD account holders and facilitating direct payment from PD accounts;
6. Online tax and non-tax payment facility and bank payment option for citizens;
7. Centralized pensioners database;
8. Eliminating redundancy in data entry for a large proportion of transactions through:
 - i) Online bill submission by DDOs;
 - ii) Integration with HRMS;
 - iii) Incorporation of e-Scrolls from Agency Banks;
 - iv) Releases to be electronically incorporated directly through inputs from Finance Department or Line Departments;
 - v) Changes to the budget (Re-appropriations, Additionalities, Supplementaries) to be electronically incorporated in Khajane II system.
9. Real-time information regarding receipts, fund releases, scheme wise expenditure details to both finance and stakeholder departments;
10. Comprehensive Management Information System reports and Decision Support Systems;
11. The proposed system plans to implement the following Business Process Re-engineering –
 - i) Online bill generation & submission
 - ii) Implementation of workflow for driving approval process

- iii) Issue of online Government Orders.
 - iv) Use of digital signatures for signing documents.
 - v) Web based submission of challans.
 - vi) Use of electronic funds transfer for making payments.
12. Adherence to IT security best practices.

3 Purpose of the RF-EOI

Given the aim and considering the magnitude of the project, the Department of Treasuries, Government of Karnataka wishes to invite Expression of Interest from professional and reputed IT Services organizations (System Integrators – SI), providing similar services across the globe for a successful development and implementation of Khajane II – Integrated Financial Management System for Government of Karnataka.

The purpose of RF-EOI is to assess the capabilities of organizations providing similar kind of services. Subsequently the short-listed organizations would be provided with the Request for Proposal (RFP).

4 Scope of Work of System Integrator

The proposed scope of work of the SI, regarding development and implementation of Khajane II will include the following:

Note - The Scope of work given below is indicative; the detailed scope of work will be elaborated in the RFP.

1. Development and Implementation of Khajane II System
 - i) The SI will be responsible for development & deployment of the application software.
 - ii) The SI will be responsible for the deployment of the underlying hardware infrastructure viz. Server Infrastructure, networking etc, for hosting the Khajane II software application in a centralized mode
 - iii) Utilizing the KSWAN/any other Wide Area network provided by the Department of Treasuries, for connecting the district and taluka treasury offices, with the server system placed at TNMC.
 - iv) The SI will be responsible for efficient migration of data from the existing Khajane system to the new system.
 - v) The SI will be responsible for installation of new hardware devices at each district and sub-treasury offices and also provide LAN at these local offices.

2. Training and capacity building
 - i) The SI will undertake training of the end users, from within the department as well as from the stakeholder organizations, while educating them on usage of latest technology.
3. The SI will be responsible for preparing extensive and complete documentation on all works carried out by it. The documentation should cover, but not limited to, the following:
 - i) Software / System Requirement Specification
 - ii) Detailed design document of
 - (1) Software
 - (2) IT Infrastructure including network and Data Center / Disaster Recovery layouts
 - (3) Server Sizing and Bandwidth Sizing
 - iii) Manuals for operations and maintenance
 - iv) User help manuals
 - v) System maintenance & operations manuals
 - vi) Policy documents on database management and backup & restoration
 - vii) Policy documents on information security
4. Developing information security policies, for Khajane II, which would ensure adherence to all the norms specified under ISO / IEC 27001 information security policy.
5. Operations and Maintenance phase
 - i) The SI will maintain the entire Khajane II system, including performing software and hardware maintenance. Software maintenance would include carrying out of enhancements & bug fixing over the application software. While hardware maintenance would include ensuring functioning of all hardware devices for an agreed level of uptime. The maintenance phase will be valid for a period of 5 years.
 - ii) The SI will be responsible for maintaining the systems, including hardware systems as well as all system software for a period of 5 years.
 - iii) The SI shall ensure adherence to all service levels mutually agreed for ensuring optimum performance of application software, hardware deployed and manpower provided. The SLAs shall be defined in the RFP.

5 Eligibility Criteria

The firms will be short-listed, for the task of implementation of Khajane II, based on the following eligibility criteria

5.1 General Eligibility

1. Only a single company fulfilling the pre qualification criteria is eligible to bid for this project. Consortium, joint ventures formed for the purpose of this project are not eligible to bid for this project. Note: - The definition of consortium and joint ventures does not include any tie-up with OEMs on company's own account.
2. Companies should not have been declared ineligible/blacklisted by any State or Central Government. The bidder shall produce a self-certification declaring the same.
3. Trusts, partnerships, societies are not eligible to bid for this project.

5.2 Specific Eligibility

The Specific Eligibility Criteria consists of two parts, Category I and Category II. Companies have to comply with all criteria that have been classified under Category I.

For Eligibility Criteria that have been classified under Category II, companies need to fulfill at least 3 out of 4 criteria.

Category I		
S. No.	Criteria	Supporting Evidence
1.	The Organization should be registered under the Companies Act 1956 and should have been in operation for a period of at least 5 (five) years as of 31-3-09	Certificate of Incorporation and Certificate of Commencement issued by the Registrar of Companies.
2.	The Organization should have had a minimum average annual turnover of at least Rs. 400 Crores in the domain of IT Services related operations for each year during the last 3 financial years (2006-07, 2007-08 & 2008-09). For the purpose of this project, IT services will include works of the nature of Custom software Development and	Audited balance sheets or attested certificate from auditor, of the last 3 financial years (2006-07, 2007-08 & 2008-09). The Turnover from IT services related operations, should be evidenced by the relevant financial statements and audited accounts of the company;

Request for Expression of Interest for development & maintenance of Khajane II

	<p>implementation, IT consultancy, Facility Management of IT infrastructure, BOT, BOO, turnkey projects involving IT, Installation, Configuration and management of LAN / WAN networks and setting up of Data Centers. Installation and support of IT equipment and COTS software will be considered if it is associated with a project which has software development and customization included, at least to the value of 10% of the total project cost. Further IT services will not include, work of the nature of sales of IT equipment, packaged software, or giving of IT manpower to various organizations (manpower agency)</p>	
3.	<p>The Organization should have had an average turnover of at least Rs. 100 Crores over the last 3 financial years (2006-07, 2007-08 & 2008-09) from software consultancy, software development and software implementation with at least three projects, in this period, of worth more than Rs. 5 Crores</p>	<p>Relevant financial statements and audited accounts of the company or attested certificate from auditor. The organization should not include turnover from sale of packaged software (COTS products) even though such products have been part of solution implemented by the SI.</p>
4.	<p>The Bidder should have had a net worth of at least Rs. 250 Crores as on 31-03-09.</p>	<p>Balance sheet for the financial year 08-09</p>
5.	<p>The Bidder should be a profit making company in each of the last 3 financial years (2006-07, 2007-08 & 2008-09).</p>	<p>Audited balance sheets of the last 3 financial years (2006-07, 2007-08 & 2008-09).</p>
6.	<p>The Bidder should have at least a staff of 500 trained and skilled manpower. Trained and skilled manpower will be those personnel who have at least a B Tech / B .E. Computer Science or MCA</p>	<p>An undertaking by authorized person on the number of personnel in the Bidders organisation and a sample of 25 CVs of the personnel on the rolls of the company shall be produced. Of the 25 CV's at least 10</p>

Request for Expression of Interest for development & maintenance of Khajane II

	qualification. At least 50 of such personnel should have more than 5 years of Software Development experience.	CVs, shall be of such personnel who have 5 years or more of software development experience.
7.	The Bidder should have an office in Bangalore or should be willing to open an office in Bangalore within 2 months in case it is declared successful in the bidding process. Such office should be of a size to house the Software Development team of the Khajane application.	Undertaking by the Authorised Personnel of the bidder in case it does not have any existing office or else the local sales tax number in case the vendor has an existing office in Bangalore.

Category II (The bidders needs to fulfill at least 3 out of 4 of the following eligibility conditions given below)

S. No.	Criteria	Supporting Evidence
1.	<p>The Bidder should have developed Software application for at least 2 e-Governance projects in India. The total value of each of such projects should at least be Rs. 10 Crores, while the value of the component of Software Development, customization and software maintenance within the project should be at least Rs. 5 Crores. The software should be in operation for at least 1 year as of 30th September 09. Each of the following sub criteria need to be fulfilled in order for a company to fulfill the above mentioned criteria</p> <p>a. Software Application for e-Governance projects would be of the type that involves delivering services to stakeholders or improve the core process of Governance for any Government entity.</p> <p>b. The Customer for the e-</p>	Project Contract Document / Agreement / Satisfactory Completion Certificate by the client / Statement and audited accounts of the company / Attested certificate from the official auditor.

	<p>Governance Project should be Government Department, Board, Corporations or Society</p> <p>c. The Software Application should be developed using all the practices of Software Development Life Cycle like requirements gathering, preparation of functional requirement specifications, software design document, application development, user acceptance testing etc.</p> <p>d. The order for the project should have been released in the period 1st Sep 02 to 31st Aug 08.</p> <p>e. The software should be accessed and used from over 100 sites.</p>	
<p>2.</p>	<p>The bidder should have experience in development and implementation of at least one Software Solution for financial sector institutions, either in India or abroad, like banks or insurance companies or government agencies like tax collection authorities or departments like treasuries.</p> <ul style="list-style-type: none"> • The Order for such a project should have been issued between 1st September 02 to 31st August 08 and the project should be under implementation for at least one year as of 30th September 09. • The total value of the project should be at least Rs. 10 Crores, if it was implemented in India, or 	<p>Project Contract Document / Agreement / Satisfactory Completion Certificate by the client / Statement and audited accounts of the company / Attested certificate from the official auditor.</p>

Request for Expression of Interest for development & maintenance of Khajane II

	<p>USD 8 million in case it was implemented anywhere outside India</p> <ul style="list-style-type: none"> • The total value of software development and maintenance activities within the project should be at least Rs. 5 Crores, if it was implemented in India, or USD 4 million in case it was implemented anywhere outside India • This project should have at least 100 branch office locations accessing the central application in an n-tier model. 	
<p>3.</p>	<p>The bidder should have experience in facility management / infrastructure management services, hardware maintenance, application maintenance in any large e-Governance Project or for a Banking / Financial Institution across the globe.</p> <p>The infrastructure management services should include all types of services rendered for performing remote administration, security administration, network administration, storage administration, application administration, helpdesk & service desk support, data center infrastructure support, etc.</p> <p>The experience of the bidder, submitted as, meeting this criteria should contain fulfillment of the following sub criteria</p> <ul style="list-style-type: none"> • The above work should be under operation for at least 12 months as of date in case it is an ongoing project or should 	<p>Project Contract Document / Agreement / Statement and audited accounts of the company / Attested certificate from the official auditor.</p>

Request for Expression of Interest for development & maintenance of Khajane II

	<p>have been executed between 1st September 02 and 31st August 09 wherein the total time of involvement of the vendor should not be lesser than 12 months.</p> <ul style="list-style-type: none"> The work should involve facility management / infrastructure management services for at least 100 locations. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> The application software of such projects should be accessed simultaneously by at least 500 users. 	
4.	The Bidder should have a valid SEI CMMi Level 5 certificate.	Relevant certificate

Note: In case the work has been executed on a consortium basis the following additional criteria needs to be fulfilled

- a) The bidder should have executed the projects as a Prime bidder
- b) The bidder should have individually fulfilled the scope of the work described in the criteria mentioned above.
- c) The bidder should submit the following as a proof of meeting the above criteria
 - i) Letters from Consortium partners stating that the bidder has fulfilled all parts of the projects.
 - ii) The Bidder should submit the inter-se-agreement between the bidders that affirms the above

OR

 - iii) The bidder should submit a certificate from the Client that the bidder has individually executed all aspects of the project as described in the criteria mentioned above.

6 General Instructions to Bidders

6.1 Documents comprising the bidders' proposal

The response submitted by the bidder shall comprise the following documents:

1. Power of Attorney for the signing authority as per the format enclosed at Appendix 1
2. Completed format for Letter of Application as per Appendix 2
3. Completed format for General Information as per Appendix 3
4. Completed format for Financial Capability Evaluation as per Appendix 4
5. Completed format for relevant experience as per Appendix 5
6. Completed format for CMMi Certification as per Appendix 6
7. All undertakings submitted by the Authorised Signatory shall be on a Stamp Paper of value not less than Rs.100
8. Proposal document containing a brief about the organization, its expertise and documentary evidences.

6.2 Earnest Money Deposit

An EMD of Rs. 25,000 (Rupees Twenty five thousand only) in form of a Demand Draft favouring the Director Treasuries payable at Bangalore should be submitted along with the EOI. The EMD of the unsuccessful bidders would be returned within one month of issuing of RFP to successful bidders. In case of successful bidders, the EMD will be retained till the RFP evaluation process is complete. The successful bidders may have to submit an EMD of additional value at the RFP stage.

6.3 Format & signing of proposal

1. The Bidder would provide all the information as per this RF-EOI. DoT would evaluate only those proposals that are received in the required format and are complete in all respects.
2. The Bidder shall prepare one original proposal, which will be marked "ORIGINAL". In addition, the Bidder shall make one additional copy of the proposal, which will be marked "COPY". In the event of any discrepancy between the original and the copy, the original shall prevail.
3. The proposal and its copy shall be typed or written in indelible ink and each page shall be initialed and stamped by the Bidder. Alterations, omissions, additions, or any other amendments made to the proposal shall be initialed by the authorized signatory.

Request for Expression of Interest for development & maintenance of Khajane II

- Both the original as well as the copy of the proposal should be placed in a envelope and addressed to the following -

Director Treasuries
Department of Treasuries
Podium Block Ground Floor
V.V. Tower, Ambedkar Veedhi
Bangalore 560001
Telephone – 080 22867700
Fax – 080 22860142
E Mail – treasuriesdirector145@gmail.com

- The bidders may also submit the EoI through the eProcurement Portal of Government of Karnataka. For EoI submission made through the portal, the EMD shall be paid as prescribed in the eProcurement guidelines. For further details please visit www.eproc.karnataka.gov.in

6.4 Language

The proposal and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by Bidder with the proposal may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language duly certified appropriately.

Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the proposal, the English language translation shall prevail.

6.5 Compliance with Eligibility criteria

The organisations desiring to respond to the RF-EOI will submit their details regarding their meeting the eligibility criteria. The organisations are responsible for submitting all supporting documents that evidence their fulfilment of the pre qualification criteria.

The department is entitled to ask the bidder to submit any additional supporting documents regarding its meeting the pre-qualification criteria, which may include letters from past clients, copies of contracts and it will be the responsibility of the bidder to satisfy department. The bidder will not take refuge under Non-disclosure Agreements, Confidentiality agreements for non-submission of documents supporting its claims of fulfilling the eligibility criteria.

6.6 Validity of Proposals

Proposals shall remain valid for a period not less than 180 days from the RF-EoI Due Date. DoT reserves the right to reject any proposal, which does not meet this requirement.

6.7 Pre-bid meeting

The Department proposes to conduct a pre bid meeting to address any clarifications of the organisations interested in responding to the RF-EOI which will take place at the following venue and time:

Venue	:	TNMC, Second Floor South Block, Khanija Bhavan Race Course Road, Bangalore
Time	:	3:00 PM
Date	:	06 th November 2009

1. The purpose of this meeting is to clarify issues and answer questions on any matter that may be raised at that stage.
2. The Questions of the prospective bidders should relate to the Request for Expression of Interest. Questions relating to scope of work of Khajane II and other details regarding Khajane II are out of the purview of this pre-bid meeting.
3. The bidders are requested to submit any questions in writing to reach the above office not later than 1 working day(s) before the Pre-Bid conference. It may not be practicable at the Pre-Bid Conference to answer questions received late, but questions and responses will be transmitted in accordance with the following Sub-Clause.
4. The responses to the questions raised, will be published in the Official Website/e-Procurement website of the Government of Karnataka and communicated to the bidders attending the Prebid Conference.
5. Any modification of the EOI document, which may become necessary as a result of the Pre-Bid conference, shall be issue as an Addendum/Corrigendum and published on the Official Website/e-Procurement website of the Government of Karnataka.

6.8 Late Application

Applications/responses received after the Application Due Date, as mentioned in schedule of events, shall not be considered and shall be summarily rejected.

6.9 Submission of Wrong Information

The Department will disqualify any bidder at any stage of bid evaluation if it is discovered that the bidder has made wrong claims regarding its fulfilment of the eligibility criteria and bidder will forfeit the EMD and the department may blacklist and initiate a legal action.

Request for Expression of Interest for development & maintenance of Khajane II

In the event of contract being awarded to such a firm making false claims/suppression of truth/misleading claim/wrong claim regarding its fulfilment of the eligibility criteria, the department shall declare the company in breach of the contract and shall immediately terminate the contract and forfeit the Performance Bank Guarantee submitted by the company. The Department of Treasuries may blacklist and initiate a legal action against such company.

7 Schedule of Event (Timelines)

TIA may, in exceptional circumstances, and at its sole discretion, extend the Application Due Date by issuing an Addendum.

S. No.	Activity	Date
1	Publishing of EOI document on Govt of Karnataka, e-Procurement Portal Availability of EOI Document	28 th October 2009
2	Clarification sought on the Eoi by Bidders	05 th November 2009 before 3.00 PM
2	Pre-bid meeting	06 th November 2009 at 3.00 PM
3	Response to Pre –bid queries	09 th November 2009
4	Last Date and time for submission of response	15:00 hours 19 th November 2009
5	Opening of responses to EOI	16:00 hours 19 th November 2009
6	Declaration of short listed firms.	Will be intimated to the successful bidders individually.

8 Amendment to RF-EOI

1. At any time seven working days prior to the deadline for submission of bids, TIA, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
2. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the TIA, at its discretion, may extend the deadline for the submission of bids.

9 Evaluation of Responses

Information relating to the examination, clarification and comparison of the Eoi/bids and recommendations for the award of the project shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced.

9.1 Evaluation of EOI responses

The responses to the RF-EOI including the enclosed documentation shall be evaluated in the following manner:

1. The documentation furnished by the bidder will be examined prima facie to see if the submissions meet the eligibility criteria as specified in related sections.
2. Preliminary scrutiny of the response to EOI will be made to determine whether they are complete, required EMD has been furnished, whether the documents have been properly signed, and whether the response is generally in order.
3. Prior to the detailed evaluation, Tender inviting authority will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one, which conforms to all the terms and conditions of the RF-EOI document.
4. Tender inviting authority may waive any minor infirmity; nonconformity or irregularity in a response, which does not constitute a material deviation, provided such waiver does not prejudice or affect any bidder.

The Vendors that meet the eligibility criteria will be short-listed and the detailed RFP for the Khajane II implementation will be issued to them. The TIA may seek additional information or clarification at any stage of evaluation.

10 General Information

10.1 Information Provided

The Request for Eoi document contains statements derived from information that is believed to be reliable as on date but does not purport to provide all of the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with Department of Treasuries in relation to the provision of Services.

11 Procurement Process

11.1 Designation and address of the person inviting the proposal

Director Treasuries
Department of Treasuries
Podium Block Ground Floor
V.V. Tower, Ambedkar Veedhi
Bangalore 560001
Telephone – 080 22867700
Fax – 080 22860142
E Mail – treasuriesdirector145@gmail.com

11.2 Release of RF-EOI

As a first step for implementation of Khajane – II system, the department has released this Request for Expression of Interest in the market, department will shortlist vendors who fulfill the eligibility criteria given in the RF-EOI.

11.3 Selection process

The short-listed vendors in the Eoi process shall be provided with the RFP and will be required to submit a technical proposal and a Commercial bid for implementation of the Khajane II. The bidder would be selected as per the selection criteria set out in the RFP.

11.4 Disclaimer

The information contained in this Request for Expression of Interest document or subsequently provided to Bidder(s), whether verbally or in written form by or on behalf of Department of Treasuries (DoT), Bangalore or any of their employees or advisors, shall be subject to the terms and conditions set out in this RF-EOI document and any other terms and conditions subject to which such information is provided.

This RF-EOI document does not purport to contain all the information each Bidder may require. This RF-EOI document may not be appropriate for all persons, and it is not possible for the DoT, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RF-EOI document. Certain Bidders may have a better knowledge of the proposed Project than others. Each Bidder should conduct its own study and analysis and should check the accuracy, reliability and completeness of the information in this RF-EOI document and obtain independent advice from appropriate sources. DoT and its representatives, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RF-EOI document.

DoT may, at its discretion, but without being under any obligation to do so, update, amend, add to any or all of the provisions or supplement the information of this RF-EOI document or cancel the present Invitation and call for fresh Invitations.

DoT reserves the right to reject any or all of EOI submitted in response to this RF-EOI, invitation at any stage without assigning any reasons whatsoever. DoT also reserves the right to hold, or withdraw from, or cancel the process at any stage upto the final selection.

Neither DoT nor their employees or consultants will have any liability in case of non-receipt of any correspondence from them to the bidders due to postal delays.

Subject to any law to the contrary, and to the maximum extent permitted by law, DoT and its officers, employees, contractors, agents, and advisers disclaim all liability from any loss or damage (whether foreseeable or not), suffered by any person acting on, or refraining from acting

Request for Expression of Interest for development & maintenance of Khajane II

because of any information including forecasts, statements, estimates, or projections contained in this Request for Eol document, or conduct ancillary to it, whether or not the loss or damage arises in connection with any negligence, omission, default, lack of care or misrepresentation on the part of DoT or any of its officers, employees, contractors, agents, or advisers.

11.5 Costs to be borne by Bidders

All costs and expenses incurred by respondents in any way associated with the development, preparation, and submission of responses, including but not limited to the attendance at meetings, discussions, demonstrations, etc and providing any additional information required by DoT, will be borne entirely and exclusively by the Respondent.

11.6 No Legal Relationship

No binding legal relationship will exist between any of the Respondents and DoT until the execution of a contractual agreement. The selection in the Eol or participation in the Eol process does not qualify for any contractual obligation from DoT. The issuance of RFP for the selected bidders does not qualify for any contractual obligations from DoT. Mere submission of this RF-EOI or Pre-qualification or issue of RFP does not vest any right in the bidder for being selected for the project.

12 Appendices

12.1 Appendix 1 - Format For Power Of Attorney For Signing Proposal

(On a Stamp Paper of value not less than Rs. 100/-)

POWER OF ATTORNEY

Know all men by these present, we _____ (name and address of the registered office) do hereby constitute, appoint and authorize Mr. /Ms. _____ (name and address of residence) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with, or incidental to our proposal for the development, maintenance of integrated financial management system, named Khajane II, for the Government of Karnataka, including signing and submission of all documents and providing information / responses to Department of Treasuries (DoT), representing us in all matters before GoK, and generally dealing with DoT in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all such acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all such acts, deeds and things lawfully done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For -----

Accepted

(Signature)
(Name, Title and Address of the Attorney)
Company seal & stamp
(Signature)
(Name, Title and Address)

Notes:

1. To be executed by the bidder duly supported by a Board Resolution
2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, where required, the executants should submit for verification the extract of the charter documents and documents such as a resolution / power of attorney in favor of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

12.2 Appendix 2 - Format For Letter Of Application

[On the Letter Head of the Bidder]

Date: -----

The Director,
Department of Treasuries,
VV Towers, Bangalore

Sub: Development & maintenance of Khajane II– Integrated financial management system

Sir/Madam,

Being duly authorized to represent and act on behalf of _____ (hereinafter referred to as "the Bidder"), and having reviewed and fully understood all of the qualification requirements and information provided, the undersigned hereby expresses its interest and apply for qualification for the development & maintenance of Khajane II – Integrated financial management system.

We are enclosing our Proposal, in one Original and one supporting Copy, with the details as per the requirements of the Bid Document, for your evaluation.

The undersigned hereby also declares that the statements made and the information provided in the Proposal is complete, true and correct in every detail.

We confirm that the application is valid for a period of 180 days from the due date of submission of application and unconditional.

Yours faithfully,
(Signature of Authorized Signatory)
(Name, Title and Address of the Bidder)
Company seal & stamp

12.3 Appendix 3 – Format For General Information

S. No.	Particulars	Details
Basic information of Organization		
1.	Name of firm	
2.	Address of the corporate headquarters	
3.	Date of incorporation	
4.	List of current directors	
5.	Other key management persons	
6.	Key contact person/s for this project along with designation and contact details	

Note: - Kindly attach necessary supporting documents

12.4 Appendix 4 – Format For Financial Capability

Financial Information			
	FY 2008-09	FY 2007-08	FY 2006-07
Total Turnover (in INR Crores)			
Turnover from IT related services (in INR Crores)			
Turnover from Software Consultancy, development and implementation (in INR Crores)			
Profit after tax (in INR Crores)			
Net worth (in INR Crores)			
Other relevant information			

Note: Please attach relevant sections of the documentary proofs

12.5 Appendix 5 – Format For Relevant Experience

Assignment name:	Approx. value of the contract:
Country: Location within Country:	Duration of assignment (months):
Name of Client:	Total No of staff-months of the assignment:
Address:	Approx. value of the services provided under the contract (in Current INR):
Start Date (Month/Year): Completion Date (Month/Year):	Number of Months of Professional Staff Provided by Associated Consultants:
Project Completion Certificates:	Licensing/User Base/Geographical Spread:
Acceptance from Concerned Officers:	Name of senior professional staff of your firm Project Manager:
Narrative Description of Project:	
Description of Actual Services Provided by SI/Vendor:	

Note: Please attach relevant documentary proofs

12.6 Appendix 6 – Format For CMMi Certification

Certification Details	
Assessment Date	
Units/Locations Assessed	
Name of the Company that performed the assessment	
Other Relevant Information (Enclose copy of the certificate)	

Note: Please attach relevant documentary proofs